



SHIP LEX2 01 AMAZON RETURNS  
TO: 172 TRADE STREET  
LEXINGTON KY 40511

**Amazon Returns** (252)-833-0664



**Changing a QR Code** to a **Pre-Paid Label**



- Sign into Amazon and go to your orders, Once you see your orders find the item(s) your returning
- Click on the item(s), Click on view return/refund status, Click on cancel return (or manage return), Click cancel return again
- You then click the back button in the top left corner or the x in the right corner of the little box saying return cancelled
- It then takes you back through the return (if not go back to your orders find the item(s) and re start the return)
- **First it asks why you are returning the item- Pick a reason that could be amazons fault and not your own! (Inaccurate website description works well)**
- **Second it asks where you would like your money to be refunded? – You choose your Amazon account or your payment method**
- **Third is the shipping options it automatically defaults to the first option “The UPS store” (this is how you end up with the QR Code) for a Pre Paid label you want to scroll down to the option that says “UPS Drop off Point” and click it**
- You then Click Confirm Return, it will direct you to another screen, once there you will either print your label out or Click send copy of label, then click send to a friend and type out the email
- **Our email is [Postcodenc@gmail.com](mailto:Postcodenc@gmail.com)**
- **We will gladly print your label for a \$2 charge for ink and paper!**